

# NOTICE OF VIRTUAL ANNUAL GENERAL MEETING (VAGM)

Ecobank Head Office Building, 2nd Floor  
2, Morocco Lane, Off the Independence Avenue  
P.O. Box AN 16746  
Accra- Ghana  
Tel: (233) 0302634165 / 0302634150  
Email: edc-clientservice@ecobank.com

Notice is hereby given that the **11<sup>th</sup> Annual General Meeting** of the Shareholders of **EDC Ghana Balanced Fund Limited** will be held virtually and streamed live online on <https://www.edcgghanaagm.com> on **Wednesday September 16<sup>th</sup>, 2020 at 9:00 a.m.** for the following purposes:

## **Ordinary Business:**

1. To receive and consider the Audited Financial Statements together with the reports of Directors, Fund Manager and Auditors for the year ended December 31, 2019;
2. To appoint the following as Directors of the Company:
  - 2.1.Ms. Shirley Dontoh
  - 2.2.Ms. Shirley Obeng Adu
  - 2.3.Mr. Edem Dewotor
3. To authorize the Directors to determine the fees for the Auditors for the year 2020;
4. To approve the Board of Directors' fees for the year 2020;

## **Special Business:**

5. To authorize the change of the name of the Company from EDC Ghana Balanced Fund Limited to EDC Ghana Balanced Fund PLC;
6. To authorize the amendment of the Company's Constitution to provide for the holding of all meetings, including Annual General Meetings by virtual means where the Directors deem it necessary so to do.

## **NOTES**

### **General:**

1. In compliance with imposition of Restriction Act 2020 (Act 1012), the Registrar General's Department and Securities and Exchange Commission directives and guidelines on holding virtual Annual General Meeting (AGM) and as part of measures to contain COVID-19, attendance and participation by members or their proxies in this year's AGM of the company, shall be strictly virtual (by online participation).
2. A member is entitled to attend and vote or may appoint a proxy to attend (via online participation) and vote on his or her behalf either online or by post. Such proxy need not be a member of the company. For a proxy to be valid for the purposes of the meeting, it must be completed and submitted

# NOTICE OF VIRTUAL ANNUAL GENERAL MEETING (VAGM) (cont'd)

via email to **admin@lawfieldsconsulting.com** or deposited at the EDC office, Second Floor of the Ecobank Head Office, not less than 48 hours before the meeting.

3. A copy of the Proxy Form can be downloaded from **<https://www.edcgghanaagm.com>** and may be filled and sent via email to **admin@lawfieldsconsulting.com** not less than forty-eight (48) hours before the commencement of the meeting.
4. The appointment of the proxy will not prevent a member from subsequently attending and voting at the meeting (via online participation). Where a member attends the meeting in person (participates online), the proxy appointment shall be deemed to be revoked.
5. An electronic version of the Company's Annual Report consisting the Financial Statement, Directors', Fund Managers and Auditors Reports for the year ended 31<sup>st</sup> December 2019 may be accessed at the Company's dedicated AGM website at **<https://www.edcgghanaagm.com>**
6. Members are also encouraged to send in any questions in advance of the AGM by mailing them to **edc-clientservice@ecobank.com**. Answers to the questions will be provided at the AGM.

## Accessing and Voting at the Virtual AGM

7. To access and vote at the Virtual AGM, a unique token number will be sent to shareholders by email and/or SMS from **September 1<sup>st</sup>, 2020** to give access to the meeting. Shareholders who do not receive this token can contact our client care team at **edc-clientservice@ecobank.com** or call **0302634165 / 0302634150** to be sent the unique token any time before the date of the AGM.
8. To gain access to the Virtual AGM, shareholders must visit **<https://www.edcgghanaagm.com>** and input their unique token number on the portal to join in and vote electronically during the meeting.
9. Further assistance on accessing the meeting and voting electronically can be found on **<https://www.edcgghanaagm.com>**

**Dated this 13<sup>th</sup> day of August, 2020**

**BY ORDER OF THE BOARD**

**Lawfields Consulting  
Secretary**

# PROXY FORM

Ecobank Head Office Building, 2nd Floor  
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 P.O. Box AN 16746  
 Accra- Ghana  
 Tel: (233) 0302634165 / 0302634150  
 Email: edc-clientservice@ecobank.com

I/We.....of.....being a member(s) of EDC Ghana Balanced Fund Limited (the “Company”) hereby appoint.....of.....as my/our proxy to attend on my/our behalf, the **11th Annual General Meeting** of the Shareholders of **EDC Ghana Balanced Fund Limited** will be held virtually and streamed live on <https://www.edcghanaagm.com> on **Wednesday September 16, 2020 at 9:00 a.m.** for the following purposes and to vote on my/our behalf on matters as directed below:

I/We direct that my/our vote(s) be cast on the specified resolution as indicated by an ‘X’ in the appropriate space

RESOLUTIONS	FOR	AGAINST
1. To receive and consider the Audited Financial Statements together with the reports of Directors, Fund Manager and Auditors for the year ended December 31, 2019;		
2. To appoint the following as Directors of the Company: a. <b>Ms. Shirley Dontoh</b> b. <b>Ms. Shirley Obeng Adu</b> c. <b>Mr. Edem Dewotor</b>		
3. To authorize the Directors to determine the fees for the Auditors for the year 2020		
4. To approve the Board of Director’s fees for the Auditors for the year 2020		
5. To authorize the change of the name of the Company from <b>EDC Ghana Balanced Fund Limited to EDC Ghana Balanced Fund PLC</b>		
6. To authorize the amendment of the Company’s Constitution to provide for the holding of all meetings, including Annual General Meetings by virtual means where the Directors deem it necessary so to do.		

Shareholder’s Signature .....Date .....2020

## Notes

1. A proxy need not be a member of the Company.
2. Unless otherwise instructed, the proxy will vote as he sees fit.
3. To be valid, this form must be signed, scanned and sent via email to: [admin@lawfieldsconsulting.com](mailto:admin@lawfieldsconsulting.com) not less than forty-eight (48) hours before the commencement of the meeting.
4. In the case of joint holders, the signature of only one of the joint holders is required.
5. In the case of a body corporate, the form must be under seal or under the hand of a duly authorized officer.
6. The completion of and return of a proxy form does not prevent a shareholder from attending the meeting and voting thereat.